	COLNE VALLEY RAILWAY **Castle Hedingham, Halstead, Essex, CO9 3DZ** **www.colnevalleyrailway.co.uk** **Tel: 01787 461174** **SCHOOL VISIT BOOKING FORM 2025**
SCHOOL NAME	

STATUS:	State / Academy / Independent / Other

ADDRESS	
POST CODE	
TELEPHONE	
E-MAIL	
FINANCE E-MAIL	
TEACHER IN CHARGE	

DATE OF VISIT		**ARRIVAL TIME**		**DEPARTURE TIME**		
MEAL BREAKS	On arrival		Mins	Lunch		Mins

YOUR PARTY

Children		**Year group(s)**	
Accompanying adults			

(Minimum 2 adults required to 10 children KS2+ 1 adult to 3 children KS1 and pre-school)

SEN REQUIREMENTS (number of children and requirements)		
Learning difficulties?	**Sensory Impairment?**	**Wheelchair users?**
LEARNING OUTCOMES		

Please link learning outcomes to appropriate page on schools website.

Cost is fixed at £300.00 for 20 – 30 children (exclusive of VAT) A deposit of £50.00 is required to confirm your booking. This is non-refundable and will be deducted from the final invoice. Balance is required on or before the day of your visit.

The shop can be open for you, or you can order goody bags to be made up in advance. This include items such as pencil, eraser, pen, notepad etc. prices start at £1.50

SHOP REQUIRED?	**Yes / no**						
Goody bags?	**Yes / no**	**£1.50**		**£2.00**		**£2.50**	

Signed		**Date**	